

# BLANK SAMPLE APPLICATION - FOR REFERENCE ONLY

## LSRF Application - 2022 (Main)

1234 - New Application

[Applicant Information](#) → [Research Proposal](#) → [Letters of Reference and Supervisor Letter](#) → [Demographics](#)

	Applicant Information	
Full Name	First Name	Last Name
	<input type="text"/>	<input type="text"/>
Citizenship	This is the country where you hold citizenship. If you have dual-citizenship you may list both countries. This is <b>not</b> your immigration status.	
	<input type="text"/>	
Current Position Title	<input type="text"/>	
Name of Proposed Supervisor	Supervisor and Project Information	
	<input type="text"/>	
Proposed Supervisor Institution	<input type="text"/>	
Proposed Project Title	<input type="text"/>	
Category	<input type="text" value="(select)"/>	
Secondary Category	OPTIONAL - If you believe your proposal fits into more than one category, select a secondary category here.	
	<input type="text" value="Select"/>	
Postdoctoral Research Start Date	List the month, day year (MM/DD/YYYY) you began or will begin as a PhD researcher in your Supervisor's lab.	
	<input type="text"/>	

- Category choices:
- Biochemistry
  - Cancer Biology
  - Cell Biology
  - Computational Biology
  - Developmental Biology
  - Immunology
  - Microbiology
  - Molecular Biology
  - Neurobiology
  - Organismal Population & Evolutionary Biology
  - Physiology
  - Plant Biology
  - Structure Biology
  - Virology

Name of Thesis Advisor	
Thesis Advisor Institution	
Thesis Title	
PhD Date Received / Expected (approximate)	<p>List the month, day, and year (MM/DD/YYYY) you received your degree. If you received your PhD (or other higher degree) before October 1, 2017 you are not eligible to apply for an LSRF award.</p> <input data-bbox="402 558 537 611" type="text"/>
Summary of Thesis Dissertation	<p>Provide a summary of your thesis dissertation. Include a description of its broader relevance to your field of study. <b>The summary has a limit of 300 words. Please ensure your summary is below the word limit, otherwise you will not be able to submit your application.</b> Use 12-point Times New Roman or 11-point Arial as a minimum font size.</p> <p>Word count: 0 / 300</p> <input data-bbox="402 926 1252 1251" type="text"/>
Peer-Reviewed Publications	<p>Include full citations, from oldest to newest. You may include those "in press" and pre-prints uploaded to established preprint databases such as BioRxiv, ChemRxiv, etc.</p> <input data-bbox="402 1440 1252 1755" type="text"/>
Honors and Awards	<p>List the date received and name of each honor or award, from oldest to newest.</p>

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	<div style="border: 1px solid black; height: 150px;"></div>
	<b>Education / Training</b>
Undergraduate Institution Name	Undergraduate Training <div style="border: 1px solid black; height: 20px;"></div>
Undergraduate Field of Study	<div style="border: 1px solid black; height: 20px;"></div>
Undergraduate Degree	<div style="border: 1px solid black; height: 20px;"></div>
Undergraduate Year Started	<div style="border: 1px solid black; width: 80px; height: 20px;"></div>
Undergraduate Year Ended	<div style="border: 1px solid black; width: 80px; height: 20px;"></div>
Graduate Institution	Graduate Training (PhD) <div style="border: 1px solid black; height: 20px;"></div>
Graduate Field of Study	<div style="border: 1px solid black; height: 20px;"></div>
Graduate Degree (if other than PhD)	<div style="border: 1px solid black; height: 20px;"></div>
Graduate Year Started	<div style="border: 1px solid black; width: 80px; height: 20px;"></div>
Graduate Year Ended	<div style="border: 1px solid black; width: 80px; height: 20px;"></div>
Other Research Experience	List other research, laboratory, education or training positions held. For example: Master's degree, M.D., courses taught, previous and current postdoctoral training. List positions from oldest to newest in the following

order: Dates, Institution, Position Title and Supervisor.

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Current Work  
Email Address

Contact Information - Applicant

Current Work  
Phone Number

Please use the format 000-000-0000 if it is a U.S. phone number.

Alternate Email  
Address

Alternate contact method - Applicant

Alternate  
Phone Number

Please use the format 000-000-0000 if it is a U.S. phone number.

Mailing Address

The mailing address where you will carry out your proposed research.

Address (Line 2)

Address (Line 3)

City

State (USA) or  
Province  
(Canada)

Select ⌵

Postal Code

Country

Select ⌵

**Contact Information - Proposed Supervisor (and co-Supervisor if applicable)**

Proposed Supervisor Phone Number

Please use the format 000-000-0000 if it is a U.S. phone number.

Proposed Supervisor Email Address

Authorized Representative Name

**Contact Information - Grants / Finance Office**

Contact information for the grants or sponsored program representative at your host institution where you will carry out your research. Should you receive funding, LSRF will send an award notice to this individual.

Authorized Representative Email

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[Applicant Information](#) → [Research Proposal](#) → [Letters of Reference and Supervisor Letter](#) → [Demographics](#)

**Proposed Research Project**

This section consists of a 250-word abstract field and an upload area for your Research Proposal file.

**Abstract Instructions**

The abstract has a limit of 250 words.

Please ensure your summary is below the word limit of the counter above, otherwise you will not be able to submit your application. Use 12-point Times New Roman or 11-point Arial as a minimum font size for the Abstract. \*Do not double-space between paragraphs.

**Abstract**

Word count: 0 / 250

Size  Format  Font

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**Research Proposal Instructions**

**The Research Proposal is limited to seven (7) total pages: five (5) single-spaced pages for the research plan and two (2) page for the literature cited.**

Be concise. Experts in the field review proposals; extensive background information is not necessary. The organization of the

proposal is determined by the applicant, not LSRF. Font and margin limitations: use a minimum of 12-point Times or 11-point Arial for the proposal text and literature cited; you may use 10-point Times or 9-point Arial for figure legends and tables; use margins 0.5 inch or greater. Complete literature citations must be included - all authors' names, article title, journal name, year, volume and page numbers.

**UPLOAD THE PROPOSAL AND LITERATURE CITED AS A SINGLE PDF FILE.** Be mindful of the total size of your pdf file. The average proposal should be no more than 3MB total. Use the "reduce size" option in your pdf program.

Research  
Proposal

PDF Files Only

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NEXT

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[Applicant Information](#) → [Research Proposal](#) → [Letters of Reference and Supervisor Letter](#) → [Demographics](#)

### Reference Letters

Applications must have a total of four (4) letters – three (3) reference letters and one (1) supervisor letter. You will enter the name and email address for each person providing a letter. When you finalize your application LSRF will send an email to each of these people with a link to submit their letters online. The letters are typed or copy/pasted into the reference field, not as a pdf upload. The deadline for receipt of these letters is November 1.

We do not accept separate letters from collaborators. Your supervisor may address any collaborations in their letter of support if they wish to do so.

*Double-check these email addresses. Your references and supervisor will not receive the email link to upload their letters of support if the email addresses are not correct.*

### Tips

We strongly recommend that you contact potential reference letter writers and your supervisor as far in advance as possible to confirm that they are willing to write letters of recommendation on your behalf and will meet the November 1st deadline. Let your references know they will receive an email from "apply@lsrf.org" with a link to type or copy/paste their letter into the application portal. The subject line of the email from LSRF will be: "LastName, FirstName has Requested a Letter of Reference" (substitute your last and first name for the above placeholders). This information will help them find the email. PI-s likely receive an overwhelming amount of email and we cannot guarantee that our email won't get caught in an overly aggressive spam filter.

You are responsible for ensuring that reference and supervisor letters arrive on time. You are able to send your references reminders from within the application portal and will receive email notifications when letters are received on your behalf. If your letter writers have an assistant, you may wish to let the assistant know about the requirements and deadlines as well.

### References

Reference Letters: must come from associates who can critically appraise the applicant's qualifications. One letter should be from the applicant's thesis advisor. If the applicant's thesis advisor is unable to provide a letter, an alternate faculty member most familiar with the applicant's thesis work may be substituted. This does not apply to M.D. applicants. The Supervisor may not serve as one of the three referees.

### First Reference - Thesis Advisor



First Reference - Thesis Advisor	Full Name <input type="text"/> Email <input type="text"/>
<b>Second Reference</b>	
Second Reference	Full Name <input type="text"/> Email <input type="text"/>
<b>Third Reference</b>	
Third reference	Full Name <input type="text"/> Email <input type="text"/>
<b>Proposed Supervisor</b>	
<p>Supervisor Letter: must acknowledge acceptance of the applicant to their laboratory and the willingness of the Institution to administer the award. The letter will indicate the role expected of the applicant in the broad framework of the supervisor's research noting the size of the research group and the degree of independence the applicant will have.</p> <p>*If you have co-supervisors, please note that only one supervisor letter may be submitted. The letter should state each supervisor's role and include the names and contact information for both co-supervisors.</p>	
Proposed Supervisor Reference	Full Name <input type="text"/> Email <input type="text"/>
<input type="button" value="PREV"/> <input type="button" value="SAVE"/> <input type="button" value="SAVE AND NEXT"/> <input type="button" value="NEXT"/>	

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Demographics	<p><b>THIS SECTION IS NOT VISIBLE TO THE REVIEWERS.</b></p> <p>The information in this section is collected to help LSRF better understand its applicant population, track overall research trends, and highlight the research areas where we should focus our fundraising efforts in a given year. We will also use the information to ensure that we are receiving applications from a diverse population.</p>
How did you learn about the LSRF award program?	<p>Check all that apply.</p> <ul style="list-style-type: none"><li><input type="checkbox"/> Supervisor</li><li><input type="checkbox"/> Lab Member or Colleague</li><li><input type="checkbox"/> Sponsored Programs Office</li><li><input type="checkbox"/> Web Search</li><li><input type="checkbox"/> Social Media</li><li><input type="checkbox"/> Other</li></ul>
Public Health Relevance Statement	<p>Describe how, in the short or long term, your research project would contribute to the fundamental knowledge about the nature and behavior of living systems, <i>and the application of that knowledge to enhance health and reduce illness and disability.</i></p> <p>This statement communicates the public health relevance of your project to the public <i>in 2-3 sentences</i> using plain language understandable by a general audience.</p> <div data-bbox="397 1333 1250 1659" style="border: 1px solid #ccc; height: 155px; width: 100%;"></div>
Have you or do you plan to submit this proposal to other funding organizations?	<ul style="list-style-type: none"><li><input type="checkbox"/> Yes</li><li><input type="checkbox"/> No</li></ul>

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<p>If YES to the above, which organizations?</p>	<p>Check all that apply.</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> NIH/NRSA (National Institutes of Health)</li> <li><input type="checkbox"/> NSF (National Science Fdtn)</li> <li><input type="checkbox"/> HFSP (Human Frontier Science Program)</li> <li><input type="checkbox"/> JCC (Jane Coffin Childs Memorial Fund for Medical Research)</li> <li><input type="checkbox"/> DRCRF (Damon Runyon Cancer Research Fdtn)</li> <li><input type="checkbox"/> HHW (Helen Hay Whitney Foundation Fellowship)</li> <li><input type="checkbox"/> ACS (American Cancer Society)</li> <li><input type="checkbox"/> Leukemia &amp; Lymphoma Society</li> <li><input type="checkbox"/> AFAR/Glenn Foundation</li> <li><input type="checkbox"/> EMBO Fellowship</li> <li><input type="checkbox"/> Other</li> </ul>
<p>Please list up to six keywords for your proposal. This information helps LSRF track research trends and may inform our sponsor search.</p>	<p>Word count: 0 / 10 (1 min)</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
<p>Is your proposed supervisor or co-supervisor an HHMI Investigator or Janelia Group Leader?</p>	<div style="border: 1px solid black; padding: 2px;">Select</div>
<p>Applicant Gender</p>	<div style="border: 1px solid black; padding: 2px;">Select</div>
<p>Applicant Race</p>	<p>Select all that apply.</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> American Indian/Alaska Native</li> <li><input type="checkbox"/> Black/African American</li> <li><input type="checkbox"/> White/Caucasian</li> <li><input type="checkbox"/> Asian - Indian</li> <li><input type="checkbox"/> Asian - Chinese</li> <li><input type="checkbox"/> Asian - Filipino</li> <li><input type="checkbox"/> Asian - Japanese</li> <li><input type="checkbox"/> Asian - Korean</li> </ul>

Gender selection:  
 Male/Man  
 Female/Woman  
 TransMale/TransMan  
 TransFemale/TransWoman  
 Gender nonconforming  
 Decline to answer

- Asian - Vietnamese
- Native Hawaiian/Pacific Islander
- Other Race
- Decline to Answer

### General Tips

Confirmation emails are sent from LSRF (apply@lsrf.org) when your application is finalized and when each reference/supervisor letter is received by LSRF. Confirmation and notification emails are sent to the email account you used to register for the LSRF Application Portal. If you fail to receive these confirmations, check your spam/junk inbox. You may check the status of submission of reference letters by clicking the link in your application submission confirmation email. After submitting your application you may return only to review the status of your references - no further modifications to your proposal may be made after you click "SAVE AND FINALIZE".

LSRF will not extend the application deadline or accept submissions after the deadline for any reason. We strongly suggest collecting your application information and working on your proposal before the application portal opens in mid-August. Submit your application well before the deadline of October 1 to avoid missing it altogether due to an unexpected delay such as a computer glitch, health issue, or personal or family emergency. You cannot access your application to edit or add material after October 1. You cannot add or change the name of a reference after October 1.

We encourage you to provide a copy of your completed application to your sponsored programs office, so they are aware of your submission. Approval or from your sponsored programs office is not required for submission of a proposal. You may refer your sponsored programs office to our Award Details page for more information about the award process and requirements.

### Submit Application

Thank you for applying to the Life Sciences Research Foundation.

If you **are not** ready to submit your application click "SAVE". You may return at any time until October 1, 2020 at 8:00pm EST to update information on this form by clicking "SAVE" only.

If you **are ready** to submit your application click "SAVE AND FINALIZE". (Finalize = Submit)

**NO FURTHER CHANGES MAY BE MADE TO YOUR APPLICATION AFTER YOU CLICK "SAVE AND FINALIZE".**

PREV

SAVE

SAVE AND FINALIZE